

## SWiS 2.30 Clean surfaces up to a maximum height of 4 metres (schools)

### UNIT SUMMARY

#### Who is this unit for?

This unit is for you if you have responsibility for cleaning school premises and you regularly clean high surfaces as part of your work.

#### What is this unit about?

This unit is about cleaning walls, doors and partitions above hand-reach height up to a maximum of four metres. You do not have to use machines for this unit, but you do have to use step ladders and reach equipment.

#### Unit outcomes

Outcome 2.30.1 Remove ground-in soil from washable surfaces up to 4 metres high

Outcome 2.30.2 Remove graffiti from surfaces up to 4 metres high

#### Origin of this unit

This unit appears as CSSD12.15 (unit 15) in the national occupational standards for the cleaning and support services.

#### Place in qualifications

- This unit is an optional unit in the level 2 NVQ/SVQ for cleaning and support services
- This unit is an optional unit in the level 2 award and/or certificate in support work in schools

#### Evidence requirements

An holistic approach to assessment is recommended where possible. A single statement from an expert witness may, therefore, cover more than one of the mandatory and optional units. In some instances, however, it may be necessary to seek statements from more than one expert witness in order to cover the requirements.

The following evidence is required for each unit as a whole:

- At least one expert witness statement describing your performance
- Evidence of your understanding and skills. This could be in any suitable format and may be supported by translation where necessary, such as:
  - records from an expert witness or training mentor of discussions they have had with you about your understanding
  - any other evidence that was produced during the activities or tasks assessed, such as notes, e-mails or records
- A personal log reflecting on your own role, responsibilities and skills

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Comment [CMS1]: Note: No glossary provided

**2.30.1 Remove ground-in soil from washable surfaces up to 4 metres high**

**Performance criteria**

**You will need to:**

- P1 prepare your working area and your equipment so that you can do the job efficiently, correctly and safely
- P2 choose cleaning agents and equipment that are suitable for the ground-in soil and the surface
- P3 remove loose dust and debris before you start
- P4 make sure the surface is washable
- P5 use all equipment safely
- P6 clean the surface methodically, without getting it too wet
- P7 leave the surface clean, dry and without smears
- P8 put everything back in the right place when you have finished

**Scope:**

You must show your assessor that you can meet the national standard of work above. When you do this, you must show that you can use:

- 1 all of the following types of **equipment**
  - a extension poles
  - b stepladders
  - c colour-coded buckets
  - d colour-coded cloths
  - e colour-coded sprays
- 2 and at least **one** of the following **cleaning agents**:
  - a detergents
  - b hard surface cleaners

## **SWiS 2.30 Clean surfaces up to a maximum height of 4 metres (schools)**

### **Knowledge and understanding**

#### **You need to know and understand:**

- K1 how you would prepare your working area and your equipment for different working situations
- K2 how the type of surface and soil can affect your choice of cleaning agent and equipment
- K3 why you should carry out safety checks on equipment and the possible consequences if you did not do this
- K4 why you must use colour-coded equipment
- K5 why it is important to protect the working area and what could happen if you did not do this
- K6 how to remove ground-in soil safely and methodically
- K7 why you should not get surfaces too wet

## **2.30.2 Remove graffiti from surfaces up to 4 metres high**

### **Performance criteria**

#### **You will need to:**

- P1 choose the cleaning agents and equipment that are suitable for the surface, the graffiti and the work area
- P2 make sure there is enough ventilation in the area throughout the cleaning process
- P3 use the equipment and personal protective equipment safely and protect yourself and others while you work
- P4 use cleaning agents in accordance with manufacturers instructions
- P5 remove graffiti methodically without damaging the surface and tell the appropriate person about any graffiti that you cannot remove<sup>1</sup>
- P6 rinse the treated areas and leave them and the surrounding area clean
- P7 dispose of slurry according to instructions
- P8 put cleaning agents away securely when you have finished using them

## SWiS 2.30 Clean surfaces up to a maximum height of 4 metres (schools)

### Scope

You must show your assessor that you can meet the national standard of work above. When you do this, you must show that you can remove graffiti:

- 1 from both of the following types of **surface**:
  - a porous<sup>2</sup>
  - b non-porous<sup>3</sup>
- 2 using **all** of the following types of **cleaning agent**:
  - a detergents
  - b proprietary graffiti removers
  - c hard surface cleaners
- 3 using all of the following types of **equipment**:
  - a step ladders
  - b colour-coded cloths
  - c colour-coded sprays
  - d colour-coded buckets

### Some examples of terms used – for guidance only, not part of the standards

<sup>1</sup> For example, the graffiti will not come off using traditional methods or is above hand-reach height

<sup>2</sup> For example, wood

<sup>3</sup> For example, glass or metal

### Knowledge and understanding

#### You need to know and understand:

- K1 why you should make sure that there is fresh air in the working area throughout the cleaning process
- K2 why it is important to follow manufacturers' instructions and what could happen if you did not follow them
- K3 the range of removal agents available to you and how to choose agents that are suitable for the job
- K4 how the type of surface, the graffiti and the work environment might affect your choice of cleaning agent
- K5 how you can remove graffiti safely and methodically without damaging hard or semi-hard surfaces
- K6 why it is important to rinse the area thoroughly and what might happen if you do not
- K7 why it is important that you dispose of slurry according to instructions and the what might happen if you do not

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K8 who the appropriate person would be to tell if you could not remove graffiti and how this would vary in different circumstances

### **Knowledge and understanding**

#### **For the unit as a whole**

##### **You need to know and understand:**

K1 what sort of things you could do to protect yourself and others while carrying out the work and what could happen if you did not take these precautions